

**Interstate 35 Community School District  
Board of Directors Meeting  
Monday, November 27, 2023  
Regular Board Meeting 6:00 pm  
High School Media Center**

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*The Interstate 35 Community School District exists to develop life-long learners and responsible, productive, successful citizens in an ever changing society.*

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**Tentative Agenda**

**REGULAR BOARD MEETING**

**I. Opening**

**A. Call to Order--Welcome--Roll Call--Pledge of Allegiance**

**B. Review of I-35 Mission Statement and District Priorities**

Mission Statement

*“The Interstate 35 Community School District exists to develop life-long learners and responsible, productive, successful citizens in an ever changing society”*

District Priorities

1. *Articulate and support a cohesive, student-centered PK-12 vision for continuous school improvement*
2. *Engage in effective teaching and relevant learning for the 21<sup>st</sup> Century*
3. *Operate with fiscal integrity, efficiency and effectiveness*

**II. Discuss and/or Approve Agenda (Action)**

**III. Open Forum**

*“Residents, students, parents/guardians, and staff members of the district may address the Board about relevant topics. Those who wish to speak must sign up at the beginning of the meeting. Speaker’s participation is limited to 5 minutes per meeting. We ask speakers to remember that Iowa law prohibits the Board from discussing specific employees or students or their performance.”*

**IV. Discuss and/or Approve Consent Items (Action)**

**A. Past Meeting Minutes**

**B. Monthly Bills and Financial Statement**

**C. Sharing Payroll Coordinator with SEW**

**V. Items for Discussion**

**A. Election Canvas Results (Action)**

**B. Recognition of Outgoing Board Members**

**Adjourn**

**Tentative Agenda**

**Annual Meeting (immediately following adjournment of the Regular Meeting)**

- I. Call to Order (by Board Secretary)**
- II. Oath of Office to new Board Members**
- III. Election of Board President and Oath of Office**
- IV. Election of Vice-President and Oath of Office**
- V. Discuss and/or Approve Agenda (Action)**
- VI. Public Hearing: I-35 CSD Science Lab Renovation**
  - A. Opening Comments: Hearing on the [proposed plans](#), [specifications](#), [form of contract](#), and [estimated total construction cost](#) of the following public improvement: INTERSTATE 35 COMMUNITY SCHOOL DISTRICT – Science Labs Renovation. The project consists of multiple Prime Contractor Packages:
    - 1. Bid Package #1 – General
    - 2. Bid Package #2 – Plumbing and Mechanical
    - 3. Bid Package #3 – Electrical
  - B. Public Comment
  - C. Close Hearing
- VII. Discuss and/or Approve Committee Representation (Action)**
  - A. Warren County Conference Board
  - B. Madison County Conference Board
  - C. Clarke County Conference Board
  - D. Negotiations
  - E. School Improvement Advisory Committee
  - F. Facilities Committee
  - G. Insurance Committee
- VIII. Discuss and/or Approve Superintendent’s Recommendation on Annual Designations (Action)**
  - A. Board Secretary and Treasurer recommend Ted Bauer
  - B. School Depository recommend Union State Bank and ISJIT (Iowa School Joint Investment Trust)
    - 1. Union State Bank, Truro-maximum depository amount \$10 million
    - 2. ISJIT-maximum depository amount \$10 million
  - C. Legal Counsel recommend Ahlers and Cooney
  - D. School Insurance recommend EMC
  - E. Official District Publication recommend The Madisonian
  - F. Regular Board Meeting Date and Time recommend 4th Monday of each month at 6:00 p.m.
  - G. Level I and Level II Investigators
    - 1. Level I Investigators recommend Jessica Reisinger and Angela Steinlage
    - 2. Level II Investigator recommend Madison County Sheriff
  - H. ADA/504 Coordinator recommend Natasha Cooper
  - I. Equity Coordinator recommend Adam Beckel
  - J. Free/Reduced Lunch Steering Officer recommend Deann Strange

**K. Reconsideration Committee: Heather Jelsma, Katie Monroe, Brayton Weber, Jill McDonald, Tonya Donahue, Sue Cornelison**

**L. Chief Negotiator recommend Superintendent**

**IX. Review of I-35 Mission Statement and District Priorities**

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**X. Open Forum**

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**XI. Student Spotlight: FFA trip to National Convention**

**XII. Student Representative Report**

**XIII. Principal Reportsn**

- A. [Mrs. Woods](#)
- B. [Mr. Weber](#)
- C. [Ms. Whitson](#)
- D. [Mr. Beckel](#)

**XIV. Superintendent Report**

**A. IASB Convention Recap**

1. IASB Convention Details
2. Upcoming training opportunities: Ready, Set Govern : Our interactive Ready, Set, Govern! Workshops are designed to set you on the road to success. During each of these workshops, we will cover foundational elements of good governance, such as understanding the governance roles of the board, management roles of the superintendent and tips for fostering good communication to support an effective board-superintendent team partnership. We’ll also review policy and explore strategies for responding to questions or concerns from community members, families and staff. The application of engaging real-life scenarios will provide the opportunity to apply what we’ve learned and deepen your understanding of the vital nature of your governance work.

(1) Jan. 3: Van Meter Schools

(2) Jan. 4: Chariton Schools

B. [Iowa Performance Profile](#): Included is a [Comparison sheet](#) for overall performance of each building for the past five years.

C. [Facilities Update](#)

D. [Update on Goals for 2023-2024](#)

E. Process for Requesting Information: [Example FFA funds](#)

XV. Discuss and/or Approve Consent Items **(Action)**

A. Resignations and Contracts

1. Jeff Engelhardt resigns from high school math.

2. Katie Klingensmith resigns from high school agriculture teacher and FFA sponsor.

3. Anna Valdez hired as assistant robotics coach.

XVI. New Business

A. **FFA Alumni Association** (for information only) Members of the FFA Alumni Association will present about their organization.

B. **I-35 Foundation Presentation** (for information only) Members of the I-35 Education Foundation will present about their organization.

C. **Board Policy Review (Action)** Second reading of policy 503.1, 503.8, 605.1, 605.1R, 605.2, 605.3, 605.3R1, 605.3E1, 605.3E2, 605.3E3, 605.4, 605.5

1. [Discipline Policy](#) (503.1, 503.8)

a) Handbook Updates

(1) [Secondary](#)

(2) [Elementary](#)

2. [Instructional Materials](#) (605.1, 605.1R1, 605.1R2, 605.2, 605.3, 605.3R1, 605.3E1, 605.3E2, 605.3E3, 605.4, 605.5)

D. [Early Retirement for Certified Staff](#) (for information only)

1. If the board opts to offer early retirement, I would like to set the following timeline. Provide all eligible staff the [early retirement packet](#) by Wednesday, December 20, 2023. The deadline to return completed early retirement will be Friday, January 12, 2024. These will be brought to the board meeting on Monday, January 22, 2024 (tentative).

2. Consideration for early retirement options for support staff.

E. [SBRC Application for Increasing Enrollment, Open Enrollment Out and LEP Instruction Beyond 5 years \(Action\)](#)

1. Each year districts are allowed to submit a request to the School Budget Review Committee (SBRC) for additional authorized spending authority for 1) increased enrollment 2) open enrollment out and 3) ELL beyond five years. We qualify to request increased spending authority in Open Enrollment out (\$194,270) this year. See SBRC application. This is a request for increased spending authority only. The board can decide to actually levy for these funds once we get the FY25 budget in March 2024.

**F. Science Lab Renovation (Action)** Approve the [proposed plans, specifications, form of contract](#), and [estimated total construction cost](#) for the science lab renovations slated for Spring/Summer 2024.

**G. Workshop/work session planning:**

1. **Instructional Programs/Student Achievement**
2. **Fiscal**
3. **Facilities**
4. **Legal Action–Closed Session**
5. **Other**

**Set Next Meeting Date(s) and Agenda Items**

**Tentative Meeting Date: December 18, 2023 at 6 p.m.**

**Adjourn**