

Interstate 35 Community School District
Board of Directors Meeting
Monday, November 22, 2021
Regular Board Meeting 6:00 pm
High School Media Center



The Interstate 35 Community School District exists to develop life-long learners and responsible, productive, successful citizens in an ever changing society.

Tentative Agenda

REGULAR BOARD MEETING

I. Opening

A. Call to Order--Welcome--Roll Call--Pledge of Allegiance

B. Review of I-35 Mission Statement and District Priorities

Mission Statement

“The Interstate 35 Community School District exists to develop life-long learners and responsible, productive, successful citizens in an ever changing society”

District Priorities

- 1. Articulate and support a cohesive, student-centered PK-12 vision for continuous school improvement*
- 2. Engage in effective teaching and relevant learning for the 21st Century*
- 3. Operate with fiscal integrity, efficiency and effectiveness*

II. Discuss and/or Approve Agenda (Action)

III. Open Forum

“Residents, students, parents/guardians, and staff members of the district may address the Board about relevant topics. Those who wish to speak must sign up at the beginning of the meeting. Speaker’s participation is limited to 5 minutes per meeting. We ask speakers to remember that Iowa law prohibits the Board from discussing specific employees or students or their performance.”

IV. Student Representative Report

V. Principal Reports

- A. Mr. Tessau**
- B. Mrs. Dutrey**
- C. Mr. Kaster**

VI. Superintendent Report

- A. ISASP training and next steps**
- B. Foundation Update**
- C. Roundtable Discussions**
- D. Sub shortage challenges**
- E. Natural Gas Contracts**

- F. Board Document Organization
- VII. Discuss and/or Approve Consent Items **(Action)**
 - A. [Past Meeting Minutes](#)
 - B. [Monthly Bills and Financial Statement](#)
 - C. [Open Enrollment](#)
 - D. Resignations and Contracts
 - 1. Don Brommel resigns as Assistant MS Boys Basketball Coach.
 - 2. Jessie Baldwin hired as an Assistant MS Boys Basketball Coach.
 - 3. Marcia Hood hired as Wrestling Cheer sponsor.
- VIII. Items for Discussion
 - A. Election Canvas Results **(Action)**
 - B. Recognition of Outgoing Board Members

Adjourn

Tentative Agenda

Organizational Meeting (immediately following adjournment of the Regular Meeting)

- I. Call to Order (by Board Secretary)
- II. Welcome New Board Members
- III. Elections and Oath of Office
 - A. President
 - B. Vice-President
- IV. Public Hearing on 2022-2023 and 2023-2024 School Calendar
 - A. Introductory Remarks on Proposed School Calendars Process
 - 1. The calendar committee created a draft calendar for the academic years 22-23 and 23-24.
 - 2. The draft calendars were sent to staff for feedback.
 - 3. The two questions that came up were 1) having the Fridays after conferences off and 2) switching to a one hour late start or early out each week for PD instead of having Friday full day PDs.
 - 4. Survey about the two questions went out to stakeholders.
 - 5. Results from Survey
 - a) Teachers 83% of respondents want to keep the Friday after Conferences as a PD Day
 - b) Teachers 64% of respondents want to keep Friday at the PD option rather than a 1-hour early out schedule or late start schedule.
 - c) Parents 84% or parents want to keep the Friday full day PD option rather than a 1-hour early out schedule or late start schedule.
 - B. Public Question and Answer
 - C. Closing of Public Hearing

- V. **Discuss and/or Approve Committee Representation (Action)**
 - A. **Warren County Conference Board**
 - B. **Madison County Conference Board**
 - C. **Clarke County Conference Board**
 - D. **Negotiations**
 - E. **School Improvement Advisory Committee**
 - F. **Facilities Committee**
- IV. **Discuss and/or Approve Superintendent's Recommendation on Annual Designations (Action)**
 - A. **Board Secretary and Treasurer recommend Ted Bauer**
 - B. **School Depository recommend Union State Bank and ISJIT (Iowa School Joint Investment Trust)**
 - 1. **Union State Bank, Truro-maximum depository amount \$10 million**
 - 2. **ISJIT-maximum depository amount \$10 million**
 - C. **Legal Counsel recommend Ahlers and Cooney**
 - D. **School Insurance recommend EMC**
 - E. **Official District Publication recommend The Madisonian**
 - F. **Regular Board Meeting Date and Time recommend 4th Monday of each month at 6:00 p.m.**
 - G. **Level I and Level II Investigators**
 - 1. **Level I Investigators recommend Thad Tussey and Angela Steinlage**
 - 2. **Level II Investigator recommend Madison County Sheriff**
 - H. **ADA/504 Coordinator recommend Natasha Cooper**
 - I. **Affirmative Action recommend Jennifer Baughman**
 - J. **Equity Coordinator recommend Steve Kaster**
 - K. **Truancy Officer recommend Rose Dickinson**
 - L. **Free/Reduced Lunch Steering Officer recommend Deann Strange**
 - M. **Chief Negotiator recommend Superintendent**
- V. **New Business**
 - A. **Early Retirement (Discussion)**
 - 1. If the board opts to offer early retirement, I would like to set the following timeline. Approve the early retirement package at the December board meeting (Dec. 20, 2021). Provide all eligible staff the early retirement packet by Wednesday, December 22, 2021. The deadline to return completed early retirement will be Friday, January 14, 2022. These will be brought to the board meeting on Monday, January 24, 2022.
 - 2. The package represents the same package that we have offered the last two years.
 - B. **2022-2023 and 2023-2024 Calendar (Action)** The Interstate 35 Community School District Calendar Committee recommends the following calendars for approval:
 - 1. [2022-2023 Academic Calendar](#)
 - 2. [2023-2024 Academic Calendar](#)

C. **First Reading of 300, 400 series Board Policy and additional policies** (Action) Board policies need to be reviewed every five years. We have set up a rotation for our board policies and this year we are reviewing the 300 series, the 400 series and some miscellaneous policies. We will have three readings of the policies before they are adopted. I will also be bringing a few policies to the board based on feedback from the auditor (now that we are using more federal money)

1. 203.2 Board Member Conflict of Interest raises the direct compensation to \$6,000 from \$2,500.
2. 302.5 Superintendent Evaluation is updated to include new administrative standards, updated timelines and elimination of outdated processes.
3. 404.3 Communicable Disease eliminated the redundant communicable disease policy.
4. 404.8 Temporary COVID Leave is removed.
5. 405.1 Substitute Teachers removed TB test and increased the pay to \$130/day and \$170 per diem after 5 consecutive days to reflect our current rate.
6. 405.3 Truancy Officer eliminated the section that indicated each building would have a truancy officer.
7. 409.2 Recognition of Service of Employees--the paragraph on specific gifts is removed.
8. 502.7 Possession or Use of Controlled Substances, Alcohol and/or Nicotine is now inclusive of Nicotine and represents the substance abuse prevention for students. (Also updated 502.1, 502.8, 603.10, 708.3R1)
9. 505.5 Graduation Requirements updated to include technology (computer science), vocational and fine arts.
10. 532 Student Exposure to Allergens is new and being added.
11. 601 School Calendar revised to include 1080 hour or 180 days of instruction.
12. 704.2 Payment for Goods and Services update language to reflect warrant payment and authority for board secretary around payments, claim approval and signatures.
13. 700 Public Purpose to include more detail on on-site meals and beverages.
14. 700.1 Internal Controls and Whistleblower is new and being added.
15. 904.5 District and Schools Names/Logos Usage

D. **OSHA Mandate and Policy (Discussion)** This is now on hold for implementation. I will present the information we received from our lawyers and have a general discussion about next steps (if needed) around this mandate.

E. **Graphics Quote** (Action) In an effort to continue our “branding” that began with outdoor signage, we are working with the Varsity Group to continue the process to some of our interior areas. We are seeking approval for the interior graphic design quote (\$39,218) including high school and elementary commons, fitness center and locker room hallways, fitness center exterior windows, fine arts hallway, elementary and secondary

office, gym entrances (from the building) and elementary door entrance. This completes Phase 1 of this work.

F. SBRC Application for Increasing Enrollment, Open Enrollment Out and LEP Instruction Beyond 5 years (Action)

1. Each year districts are allowed to submit a request to the School Budget Review Committee (SBRC) for additional authorized spending authority for 1) increased enrollment 2) open enrollment out and 3) ELL beyond five years. We qualify to request increased spending authority in Certified Enrollment (\$254,390.40) this year. See SBRC application. This is a request for increased spending authority only. The board can decide to actually levy for these funds when we set the FY 23 budget in March 2022.

G. Air Conditioning--Engineering Services (Action) In order to use ESSER funds (federal money) for the air conditioning and air circulation project, we need to work with an engineer in the design process. We are recommending the approval of the contract with ISG.

Set Next Meeting Date(s) and Agenda Items

Mark your calendars--Holiday Open House (2:00-4:30) December 16, 2021

Adjourn