

**Application by School District Employee
to Sell Goods or Services to the School District**

Name _____ Home Phone _____

Address _____

Name of job employee performs for the school district _____

Describe scheduled employment hours _____

Part I: Goods or services employee hopes to sell to employees of the school district _____

(Any employee who is selling to fellow employees is forbidden to solicit sales to fellow employees during the work day of the salesperson or during the work day of the employed.)

Part II: Goods or services employee hopes to sell to the school district _____

Will items be bid? yes _____ no _____

Will employee use school facilities to perform services? yes _____ no _____

If yes, describe how facilities are to be used _____

Describe time of use of facilities: _____

If employee plans to sell items to the school district, identify hours when this will be done _____

I hereby request permission to do business with the school either to sell goods to the school or to sell services to the school.

Signature _____

Application approved with the following stipulations _____

Superintendent's Signature _____

Application denied _____ Superintendent's Signature _____