

Abuse of Students by School District Employees

Level I Investigation Report

Student's name _____

Student's age: _____ Student's grade: _____

Student's address: _____

Student's school: _____

Name of accused school employee _____ Building _____

Name and address of person filing report: _____

Name and address of student's parent or guardian, if different from person filing report:

Date report of abuse was filed: _____ physical _____ sexual*

Describe the nature, extent and cause of the student's injury, if any and if known: (Attach additional pages if needed). _____

Describe your investigation: Attach additional pages if needed. (Please do not use student witnesses' full names.) _____

*Were parent(s) or guardian(s) advised of their right to see and hear any interview of their pre-kindergarten through sixth grade children who are alleged victims of or a witness in a sexual abuse investigation?

Yes _____ No _____ Was the right exercised? _____ Yes _____ No _____

Were audio tapes made of any interviews? __ Yes ___ No

Were video tapes made of any interviews? __ Yes ___ no

Was any action taken to protect the student during or as a result of the investigation? Yes
_____ no _____

If yes, describe:

_____ student excused from school _____ school employee placed on leave
_____ student assigned to different class _____ other (please specify)

Level I investigator's conclusions:

The complaint is being dismissed for lack of jurisdiction.

- _____ Physical abuse was alleged, but no allegation of injury was made.
- _____ Physical abuse was alleged, but no evidence of physical injury exists and the nature of the alleged incident makes it unlikely an injury, as defined in the rules, occurred.
- _____ Sexual abuse was alleged, but the alleged actions of the school employee, even if true, would not meet the definition of sexual abuse in the rules.
- _____ Alleged victim was not a student at the time of the incident.
- _____ Alleged school employee is not currently employed by this school district.
- _____ Alleged incident did not occur on school grounds, on school time, at a school-sponsored activity, nor in a school-related context.

The complaint has been investigated and concluded at Level I as unfounded.

- _____ Complaint was withdrawn.
- _____ Insufficient evidence exists that an incident of abuse, as defined in the rules, took place.

The complaint has been investigated at Level I and is founded.

- _____ The investigation is founded at Level I and is being turned over to Level II for further investigation.
- _____ Investigation of the complaint was deferred at Level I and referred to law enforcement at this time.
- _____ The investigation is concluded at Level I because the accused school employee has admitted the violation, has resigned, or has agreed to relinquish any teaching license held.

Current status of investigation:

- _____ Closed. No further investigation is warranted.
- _____ Closed and referred to school officials for further investigation as a personnel matter.
- _____ Deferred to law enforcement officials.
- _____ Turned over to Level II investigator.

Other comments: _____

I have given a copy of the report of abuse and of this investigative report to the employee named in the report, the employee's supervisor, and the student's parent or guardian and informed the person filing the report of the options of contacting law enforcement, private counsel, or the State Board of Educational Examiners, if the accused school employee holds an Iowa teacher's certificate or license.

Name of investigator (please print)

Investigator's place of employment

Signature of investigator

Date

Approved: November 17, 1997

Revised: May 18, 2015

Reviewed: April 24, 2017