## Employee and Student Use of School District Equipment

The board will permit school district employees to use school district equipment when such use is directly related to their employment. The board will permit students to use school district equipment when the equipment is to be used in connection with their studies or extra-curricular activities. Proper controls will be established to ensure responsibility for, and return of, all such equipment in good condition.

The building principal and/or superintendent will approve the use of said equipment and such use will be subject to the board's policies and rules regarding the use of school district equipment.

Approved: September 29, 2015