

**INTERSTATE 35 COMMUNITY SCHOOL DISTRICT**  
**ORGANIZATIONAL MEETING MINUTES**  
**November 22, 2021**

The Interstate 35 Community School District Board of Education met following the regular meeting, Monday, November 22, 2021, in the Auditorium in Truro, Iowa.

The Organizational Meeting was called to order by Board Secretary Ted Bauer at 7:08 p.m. Directors Roger Cannoy, Melissa Keller, Jeremy Maske, Monica Strange, and Eddie Vonnahme were present. Also present was Superintendent Mrs. Sharon Dentlinger.

Bauer welcomed and issued the Oath of Office to the newly-elected directors of the district including Melissa Keller and Monica Strange.

Bauer opened the floor for nominations for President. Maske was nominated by Cannoy, seconded by Vonnahme; Bauer asked if there were any other nominations for President. Hearing none, a roll call vote was taken; motion carried 5-0. Bauer then delivered the Oath of Office for President to Maske and congratulated him.

President Maske opened the floor for nominations for Vice-President. Cannoy was nominated by Vonnahme, seconded by Strange; Maske asked if there were any other nominations for Vice-President. Hearing none, a roll call vote was taken; motion carried 5-0. Bauer delivered the Oath of Office for Vice-President to Cannoy and congratulated him.

At 7:13 p.m., Maske declared the public hearing for the 2022-2023 and 2023-2024 School Calendars open.

Superintendent Mrs. Dentlinger presented the recommended calendars for each of the two years and explained the process that was used. The calendar committee created a draft calendar for each of the two years and these were sent out to staff for feedback. The two questions that came up were (1) having the Fridays after conferences off and (2) switching to a one-hour late start or early out each week for professional development instead of having Friday full day professional development. Surveys sent out to stakeholders indicated that (1) 83% of teachers who responded want to keep Friday after conferences as professional development day, (2) 64% of teachers who responded want to keep Friday as the professional development option rather than a one-hour early out or late start option, and (3) 84% of parents who responded want to keep the Friday full-day professional option rather than a one-hour early out or late start schedule option.

No one from the public asked any questions or commented.

At 7:17 p.m. Maske declared the public hearing for the 2022-2023 and 2023-2024 School Calendars closed.

After a discussion to determine which board members would like to represent the board on various committees, Keller moved to appoint Vonnahme to the Warren County Conference Board, Cannoy to the Madison County Conference Board, Keller to the Clarke County Conference Board, Cannoy and Strange to the Negotiations Committee, Keller and Maske to the School Improvement Advisory Committee (SIAC) and Cannoy and Vonnahme to the Facilities Committee, seconded by Strange; motion carried 5-0.

Cannoy moved to designate the following individuals/organizations to the respective positions, seconded by Vonnahme; motion carried 5-0: (a) Board Secretary-Treasurer – Ted Bauer, (b) School Depositories and maximum amounts – Union State Bank (not to exceed \$10,000,000) and Iowa School Joint Investment Trust (ISJIT) (not to exceed \$10,000,000), (c) Legal Counsel – Ahlers and Cooney, (d) School Insurance – EMC, (e) Official District Publication – The Madisonian (Winterset), (f) Regular Board Meeting Date and Time – Fourth Monday of the Month at 6:00 p.m., (g) Level I Investigators – Thad Tussey and Angela Steinlage; Level II Investigators – Madison County Sheriff’s Department, (h) ADA/504 Coordinator – Natasha Cooper, (i) Affirmative Action – Jennifer Baughman, (j) Equity Coordinator – Steve Kaster, (k) Truancy Officer – Rose Dickinson, (l) Free/Reduced Lunch Steering Officer – Deann Strange, (m) Chief Negotiator – Sharon Dentlinger.

Mrs. Dentlinger continued the discussion regarding the possibility of the district offering early retirement this year to certified staff. The requirements of prior years include a minimum of 15 years of service and be age 55. Last year the district paid out \$30,000 each to an HRA to four employees who accepted the plan. The district has 7 certified staff members who have met those requirements this year. This will be presented at the December board meeting for discussion. Mrs. Dentlinger explained that if the Board would like to offer a plan this year, she recommends having it to the potential early retirees by December 22, 2021 and the deadline to accept them at the district office on January 14, 2022, to be considered for approval at the January, 24, 2022 board meeting. Dentlinger expressed concerns regarding losing valuable teachers to early retirement when there is a shortage of teachers available to hire and whether the district should consider not offering it each year. Board members discussed the value of longevity in the district and rewarding those who choose to stay at Interstate 35.

Motion by Keller, seconded by Vonnahme to approve the 2022-2023 Academic Calendar and the 2023-2024 Academic Calendar as presented; motion carried 5-0.

Dentlinger presented the first reading for BP300 & 400 Series with policy updates, additions, or changes to the (1) BP203.3 Board Member Conflict of Interest raises the direct compensation to \$6,000 from \$2,500, (2) 302.5 Superintendent Evaluation is updated to include new administrative standards, updated timelines and elimination of outdated process, (3) 404.3 Communicable Disease eliminated the redundant communicable disease policy, (4) 404.8 Temporary COVID Leave is removed, (5) 405.1 Substitute Teachers removed TB test and increased the pay to \$130 per day and \$170 per diem after 5 consecutive days to reflect our current rate, (6) 405.3 Truancy Officer eliminated the section that indicated each building would have a truancy officer, (7) 409.2 Recognition of Service of Employees—the paragraph on special gifts is removed, (8) 502.7 Possession or Use of Controlled Substances, Alcohol and/or Nicotine is now inclusive of Nicotine and represents the substance abuse prevention for students. (also updated 502.1, 502.8, 603.10,

708.3R1), (9) 505.5 Graduation Requirements updated to include technology (computer science), vocational and fine arts, (10) 532 Student Exposure to Allergens is new and being added, (11) 601 School Calendar revised to include 1080 hour or 180 days of instruction, (12) 704.2 Payment for Goods and Services update language to reflect warrant payment and authority for board secretary around payments, claim approval and signatures, (13) 700 Public Purpose include more detail on on-site meals and beverages, (14) 700.1 Internal Controls and Whistleblower is new and being added, (15) 904.5 District and Schools Names/Logos Usage. Motion by Vonnahme, seconded by Strange to approve the first reading as presented; motion carried 5-0.

OSHA Mandate and Policy Discussion: Dentlinger explained that the OSHA Mandate has been placed on hold for implementation. Further information will be presented as necessary.

Dentlinger presented a quote for interior graphic design received from the Varsity Group which would continue “branding” that began with the outdoor signage. This phase would include high school and elementary commons, fitness center and locker room hallways, fitness center exterior windows, fine arts hallway, elementary and secondary office, gym entrances, and elementary door entrance. Motion by Vonnahme, seconded by Cannoy to approve the quote with the Varsity Group to complete this project; motion carried 5-0.

School Budget Review Committee (SBRC) Application: The district’s administration is authorized to submit a request to the School Budget Review Committee for a modified supplemental amount of \$254,390.40 due to an increase of certified enrollment from the prior year. Motion by Cannoy, seconded by Keller to approve the application to the SBRC for additional authorized spending authority, for \$254,390.40 for increased certified enrollment; motion carried 5-0.

Dentlinger explained that an engineer is required for the air conditioning/HVAC project which the district will utilize ESSER funds to complete. Motion by Vonnahme, seconded by Strange to approve the contract with ISG for the air conditioning and air circulation project; motion carried 5-0.

The next regular board meeting will be held on December 13, at 6:00 p.m. at the Auditorium in Truro, IA.

Motion by Vonnahme, seconded by Cannoy to adjourn; motion carried 5-0. Meeting adjourned at 8:24 p.m.

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Jeremy Maske, Board President

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Ted Bauer, Board Secretary